

Kim Webber B.Sc. M.Sc. Chief Executive 52 Derby Street Ormskirk West Lancashire L39 2DF

Tuesday 10 January 2016

TO: COUNCILLORS T DEVINE, J KAY AND M MILLS

Dear Councillor,

A meeting of the LICENSING SUB-COMMITTEE will be held in the COUNCIL CHAMBER - 52 DERBY STREET on TUESDAY, 24 JANUARY 2017 at 10.30 AM at which your attendance is requested.

Yours faithfully

Kim Webber Chief Executive

AGENDA (Open to the Public)

1. APOLOGIES

2. MEMBERSHIP OF THE COMMITTEE

To be apprised of any changes to the membership of the Committee in accordance with Council Procedure Rule 4.

3. URGENT BUSINESS

Note: No other business is permitted unless, by reason of special circumstances, which shall be specified at the meeting, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

4. DECLARATION OF PARTY WHIP

Party Whips are not to be used by this Committee in respect of functions concerning the determination of new License Applications, Revocations and Appeals. When considering any other matter which relates to a decision of the Cabinet or the performance of any Member of the Cabinet, in accordance with Regulatory Procedure Rule 9, Members must declare the existence of any Party Whip and the nature of it, before the commencement of the Committee's deliberations on the matter.

5. DECLARATIONS OF INTEREST

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If a member requires advice on Declarations of Interest, he/she is advised to contact the Borough Solicitor in advance of the meeting. (For the assistance of members a checklist for use in considering their position on any particular item is included at the end of this agenda sheet.)

6. **MINUTES** 135 -

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To note the Minutes of the meeting held on 21 September 2016.

7. LICENSING HEARING PROCEDURE

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8. APPLICATION FOR A PREMISES LICENCE VARIATION IN
RESPECT OF JUNK BAR, 12 CHURCH STREET, ORMSKIRK, L39
164
3AN

To consider the report of the Director of Leisure and Wellbeing.

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-Julia Brown on 01695 585065 Or email julia.brown@westlancs.gov.uk

FIRE EVACUATION PROCEDURE FOR: COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT (52 DERBY STREET, ORMSKIRK)

PERSON IN CHARGE: Most Senior Officer Present

ZONE WARDEN: Member Services Officer / Lawyer

DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.

2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

- 1. Leave the building via the **NEAREST SAFE EXIT. Do not stop** to collect personal belongings.
- 2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE.**
- Do NOT return to the premises until authorised to do so by the PERSON IN CHARGE.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

- 1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
- 2. Make yourself familiar with the location of the fire escape routes and informed any interested parties of the escape routes.
- 3. Make yourself familiar with the location of the assembly point and informed any interested parties of that location.
- 4. Make yourself familiar with the location of the fire alarm and detection control panel.
- 5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
- 6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

- 1. Ensure that the room in which the meeting is being held is cleared of all persons.
- 2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
- 3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
- 4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

- 5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
- 6. If an Attendance Register has been taken, take a **ROLL CALL**.
- 7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
- 8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

- 1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
- 2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
- 3. Ensure that ALL PERSONS evacuate IMMEDIATELY, in accordance with the FIRE EVACUATION PROCEDURE.
- 4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
- 5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

- 1. Stand outside the **FIRE EXIT DOOR(S)**
- 2. Keep the **FIRE EXIT DOOR SHUT.**
- 3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
- 4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE.**
- 5. Do not leave the door **UNATTENDED.**

Agenda Item 5

MEMBERS INTERESTS 2012

A Member with a disclosable pecuniary interest in any matter considered at a meeting must disclose the interest to the meeting at which they are present, except where it has been entered on the Register.

A Member with a non pecuniary or pecuniary interest in any business of the Council must disclose the existence and nature of that interest at commencement of consideration or when the interest becomes apparent.

Where sensitive information relating to an interest is not registered in the register, you must indicate that you have an interest, but need not disclose the sensitive information.

Please tick relevant boxes Notes

	General	
1.	I have a disclosable pecuniary interest.	You cannot speak or vote and must withdraw unless you have also ticked 5 below
2.	I have a non-pecuniary interest.	You may speak and vote
3.	I have a pecuniary interest because	
	it affects my financial position or the financial position of a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below
	or	
	it relates to the determining of any approval consent, licence, permission or registration in relation to me or a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below
4.	I have a disclosable pecuniary interest (Dispensation 20/09/16) or a pecuniary interest but it relates to the functions of my Council in respect of:	
(i)	Housing where I am a tenant of the Council, and those functions do not relate particularly to my tenancy or lease.	You may speak and vote
(ii)	school meals, or school transport and travelling expenses where I am a parent or guardian of a child in full time education, or are a parent governor of a school, and it does not relate particularly to the school which the child attends.	You may speak and vote
(iii)	Statutory sick pay where I am in receipt or entitled to receipt of such pay.	You may speak and vote
(iv)	An allowance, payment or indemnity given to Members	You may speak and vote
(v)	Any ceremonial honour given to Members	You may speak and vote
(vi)	Setting Council tax or a precept under the LGFA 1992	You may speak and vote
5.	A Standards Committee dispensation applies (relevant lines in the budget – Dispensation 20/09/16 – 19/09/20)	See the terms of the dispensation
6.	I have a pecuniary interest in the business but I can attend to make representations, answer questions or give evidence as the public are also allowed to attend the meeting for the same purpose	You may speak but must leave the room once you have finished and cannot vote

'disclosable pecuniary interest' (DPI) means an interest of a description specified below which is your interest, your spouse's or civil partner's or the interest of somebody who you are living with as a husband or wife, or as if you were civil partners and you are aware that that other person has the interest.

Interest

Prescribed description

Employment, office, trade, profession or vocation

Any employment, office, trade, profession or vocation carried on for profit or gain.

Sponsorship

Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.

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This includes any payment or financial benefit from a trade union within the meaning

of the Trade Union and Labour Relations (Consolidation) Act 1992.

Contracts Any contract which is made between the relevant person (or a body in which the

relevant person has a beneficial interest) and the relevant authority-

(a) under which goods or services are to be provided or works are to be executed; and

(b) which has not been fully discharged.

Land Any beneficial interest in land which is within the area of the relevant authority.

Licences Any licence (alone or jointly with others) to occupy land in the area of the relevant

authority for a month or longer.

Corporate tenancies Any tenancy where (to M's knowledge)—

(a) the landlord is the relevant authority; and

(b) the tenant is a body in which the relevant person has a beneficial interest.

Securities Any beneficial interest in securities of a body where—

(a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and

(b) either-

(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

"body in which the relevant person has a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest; "director" includes a member of the committee of management of an industrial and provident society:

"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income; "M" means a member of a relevant authority;

"member" includes a co-opted member; "relevant authority" means the authority of which M is a member;

"relevant period" means the period of 12 months ending with the day on which M gives notice to the Monitoring Officer of a DPI; "relevant person" means M or M's spouse or civil partner, a person with whom M is living as husband or wife or a person with whom M is living as if they were civil partners;

"securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

'non pecuniary interest' means interests falling within the following descriptions:

- 10.1(1)(i) Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
 - (ii) Any body (a) exercising functions of a public nature; (b) directed to charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;
 - (iii) Any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income.
- 10.2(2) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a connected person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

'a connected person' means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 10.1(1)(i) or (ii).

'body exercising functions of a public nature' means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

NB Section 21(13) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

Agenda Item 6

LICENSING SUB-COMMITTEE HELD: 21 SEPTEMBER 2016

Start: 2.30 pm Finish: 4.00 pm

PRESENT:

Councillor: N Delaney (Chairman)

Councillors: Devine

Mee

Officers: Environmental Protection & Community Safety Manager (Mr. A. Hill)

Principal Environmental Health Officer (Mrs. J. Antrobus)

Principal Solicitor (Mrs. K. Lovelady) Senior Licensing Officer (Mrs. M. Murray)

Member Services/Civic Support Officer (Mrs. J.A. Ryan)

In attendance: Mr. C. White (Owner)

9 APOLOGIES

There were no apologies for absence received.

10 MEMBERSHIP OF THE SUB-COMMITTEE

There were no changes to the Membership of the Committee.

11 URGENT BUSINESS

There were no urgent items of business.

12 **DECLARATION OF PARTY WHIP**

There were no declarations of Party Whip.

13 **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

14 MINUTES

RESOLVED: That the minutes of the meeting held on the 19 July 2016 be received

as a correct record and signed by the Chairman.

15 LICENSING HEARING PROCEDURE

The Chairman outlined the Licensing Procedure.

LICENSING SUB-COMMITTEE

16 APPLICATION FOR TEMPORARY EVENT NOTICE - THE LOFT, MOORGATE, ORMSKIRK

Consideration was given to the report of the Director of Leisure and Wellbeing as circulated and contained on pages 63 to 87 of the Book of Reports in respect of an application for a Temporary Event Notice (TEN) for The Loft, 13 Moorgate, Ormskirk, L39 4RT.

HELD: 21 SEPTEMBER 2016

In considering the matter the Sub-Committee had regard to its Licensing Policy and the guidance issued under S.182 of the Licensing Act. It considered the relevant Licensing Objectives.

RESOLVED: That the Temporary Event Notice (TEN) be granted subject to the conditions on the Statement of Conditions.

- CHAIRMAN -



WEST LANCASHIRE BOROUGH COUNCIL

LICENSING AND GAMBLING COMMITTEE LICENSING SUB COMMITTEE

HEARING PROCEDURE

- 1. The Chairman introduces the Members and the main Officers.
- 2. The Chairman invites the other parties to the hearing to introduce themselves.
- The Chairman refers to this procedure, which will be followed.
 (NB. The Chairman will explain that he will allow the parties to proceed without specific time constraints).
- 4. The Chairman asks the Director of Leisure and Wellbeing (or their representative) to outline the application.

5. Applicant's case

- (a) The Applicant (or representative) will present their case. This will include general opening remarks followed by calling witnesses.
- (b) The other parties to the hearing may then ask questions of the Applicant and witnesses, commencing with each Responsible Authority (if present) and concluding with the Sub-Committee.

6. Relevant representations – Responsible Authorities (if present)

- (a) Each Responsible Authority (or representative) will present their case. This will include general opening remarks followed by calling witnesses.
- (b) The other parties to the hearing may then ask questions of each Responsible Authority and witnesses, commencing with the Applicant and concluding with the Sub-Committee.

7. Relevant Representations – Interested Parties (if present)

(c) Interested Parties will be asked by the Chairman if they wish to elect a spokesperson or representative (or speak individually). Interested Parties will

- present their case. This will include general opening remarks followed by calling witnesses.
- (d) The other parties to the hearing may then ask questions of the Interested Parties and witnesses, commencing with the Applicant and concluding with the Sub-Committee.
- 8. If several representations (objections) have been received, Interested Parties may question the Applicant and witnesses in turn in an order to be determined by the Chairman. The same order will follow when it comes to the Interested Parties being questioned.
- 9. The Chairman to ask all parties and the Sub-Committee if they have any further relevant questions or comments arising from the hearing.
- 10. Interested Parties, Responsible Authorities and the Applicant to make their closing address in that order (so that the Applicant has the final say).
- 9. The Chairman will ask the Legal Adviser whether there are any other matters to be raised or resolved before the hearing is closed for deliberations.
- The Sub-Committee will retire to determine the application calling the Legal Advisor and Member Services Officer as needed.
- 11. When the Sub-Committee returns the Chairman will announce the decision and give reasons. All parties to the hearing will receive confirmation of the decision in writing within five working days.

End.

If any of the parties, representative or observers, wish to discuss any matters relating to the hearing, Officers will be available at the conclusion of the hearing.

Agenda Item 8



AGENDA ITEM: 8

LICENSING SUB-COMMITTEE

Date: Tuesday 24 January 2017

Report of: Director Of Leisure And Wellbeing

Contact for further information: Michaela Murray (Extn 5326)

(E-mail:Michaela.murray@westlance.gov.uk)

SUBJECT: APPLICATION FOR A PREMISES LICENCE VARIATION IN RESPECT OF JUNK BAR, 12 CHURCH STREET, ORMSKIRK L39 3AN

Borough wide interest

1.0 PURPOSE OF REPORT

1.1 To consider an application under the Licensing Act 2003 (the Act) for a Premises Licence Variation in respect of Junk Bar, 12 Church Street, Ormskirk, L39 3AN.

2.0 RECOMMENDATIONS

2.1 The Sub-Committee's instructions are requested.

3.0 PREMISES INFORMATION

3.1 Address of Premises: Junk Bar

12 Church Street

Ormskirk L39 3AN

3.2 Premises Licence Holder: Burroughs & Boschetto Ltd

27 Granby Close

Southport PR9 9QG

3.3 Designated Premises Supervisor: Mr Stephen Warbrick

Jessop House Hotel 65 Church Street Tewkesbury

GL20 5RZ

4.0 THE APPLICATION

- 4.1 On 25 November 2016 an application for a Premises Licence Variation was received, a copy of which is attached as Appendix 1 to this report.
- 4.2 A copy of the current Premises Licence is attached as Appendix 2 to this report.
- 4.3 A location plan is attached at Appendix 3 to this report.
- 4.4 There has been a relevant representation received against the application that has been received from Lancashire Constabulary. A copy is attached as Appendix 4 to this report.

5.0 RELEVANT REPRESENTATIONS

5.1 The representation from Lancashire Constabulary (Appendix 4) states that not long after opening, the premises operated later hours using Temporary Event Notices during Fresher's week. During this period the Police visited the premises and issues were identified which resulted in advice being given to the operators. As a result of these concerns, the representation is made under the Crime & Disorder and Public Nuisance Licensing Objectives.

6.0 LICENSING POLICY AND LEGAL CONSIDERATIONS

- 6.1 The Local Authority must have regard to the provisions of the Licensing Act 2003. In addition Section 4 of the Licensing Act 2003 provides that a Licensing Authority must have regard to its Statement of Licensing Policy (the Policy) and to the guidance issued by the Secretary of State under Section 182 of the Act.
- 6.2 As Members' will be aware, the four licensing objectives are as follows:
 - The Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - The Protection of Children from Harm
- 6.3 The Act provides that before determining the application, the Licensing Authority must hold a hearing to consider it and relevant representations.
- 6.4 The Licensing Authority in determining the application, having had regard to the application and any representations, may take the following steps if it considers it necessary for the promotion of the licensing objective:
 - (i) Modify or add conditions in respect of the variation application
 - (ii) Refuse a licensable activity from the variation
- 6.5 In deciding which of the powers to use it is expected that the Licensing Authority should, as far as possible, seek to establish the causes of the concerns that the representations identify. Any action the Committee may wish to take should generally be directed at these causes and should always be no more than an appropriate response in the cause of promoting the licensing objectives.

6.6 In particular, Members' attention is drawn to the following sections of the Policy, which must be read in conjunction with this report:

Section 4	The Prevention of Crime & Disorder	pages 10-12
Section 4	Prevention of Public Nuisance	pages 14-16

7.0 HUMAN RIGHTS ACT IMPLICATIONS

7.1 The Human Rights Act 1988 makes it unlawful for a Local Authority to act in a way that is incompatible with the European Convention on Human Rights. The Council will have particular regard to the following convention rights;

Article 6

that in the determination of civil rights and obligations everyone is entitled to a fair public hearing within a reasonable time by an independent and impartial tribunal established by law;

Article 8

that everyone has the right to respect for his home and family life;

Article 1 of the First Protocol

that every person is entitled to the peaceful enjoyment of his/her possessions including for example, possession of a licence.

8.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

8.1 The recommendations contained in this report have limited sustainability and/or community strategy implications. However, the Council's Licensing Policy (required under the Licensing Act 2003), which underpins the Committee's decision, impacts upon many areas within the Community. The Licensing Objectives contained in the Policy fit closely with many aspects of the Community Strategy and has the following links with the Community Strategy: Community Safety (issues A, C and E); Economy and Employment (issue D); Health and Social Care (issue A).

9.0 FINANCIAL AND RESOURCE IMPLICATIONS

9.1 No additional financial or other resources are required.

10.0 RISK ASSESSMENT

10.1 The Council has a legal duty to administer the Licensing Act 2003 and is under a legal duty to determine the matter contained in this report. A failure to determine this matter would result in potential legal challenge.

Background Documents

There are no background documents (as defined in Section 100 D (5) of the Local Government Act 1972) have been relied on to a material extent in the preparation of this report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

Premises Licence variation application	(Appendix 1)
Premises Licence	(Appendix 2)
Location plan	(Appendix 3)
Representation	(Appendix 4)

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

LWe Mr Philip	Boschetto
(Insert name(s) of app	licant)
	e holder, apply to vary a premises licence under section 34 of the Licensing
Act 2005 for the premises	described in Part 1 below

Part I - Pren	nses Detans			
Postal address	of premises or, if none, ordnance	survey map reference	or description	
12 Ch	urch Street			
Post town	Ormskirk		Postcode	L39 3AN
Telephone nur	nber at premises (if any)	01695 580	222	_
Non-domestic	rateable value of premises	£ 30,500		

Daytime contact telephone number	01695 580222		
E-mail address (optional)	edaJunktapra	cm.com	\
Current postal address if different from premises address	27 Granby Close	J(1) CO 1	
Post town Southport		Postcode	PR99QG
Part 3 - Variation Please tick as appropriate Do you want the proposed variation If not, from what date do you want Do you want the proposed variation (Please see guidance note 1)	the variation to take effect? to have effect in relation to the in	DD	MM YYYY ne late night levy?
Please describe briefly the nature To extend week town centre be of films and DPS in Annex 3 berson with alc to become DP	to allow to the license chal license for	les havi	s at
If your proposed variation would me expected to attend the premises at an		er	

Part 4 Operating Schedule

In all cases complete boxes K, L and M

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Prov	ision of regulated entertainment	Please tick all that apply	y
a)	plays (if ticking yes, fill in box A)		
b)	films (if ticking yes, fill in box B)		V
c)	indoor sporting events (if ticking yes, fill in box C)		
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)		
e)	live music (if ticking yes, fill in box E)		
f)	recorded music (if ticking yes, fill in box F)		
g)	performances of dance (if ticking yes, fill in box G)		
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)		
Prov	ision of late night refreshment (if ticking yes, fill in box I)		
Supp	oly of alcohol (if ticking yes, fill in box J)		

Films Standard days and timings (please read guidance note			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	P
7)				Outdoors	
Day	Start	Finish		Both	
Mon	1000	0100	Please give further details here (please read guidance	note 4)	
Tue	1000	6100			
Wed	1000	0100	State any seasonal variations for the exhibition of fil guidance note 5)	ms (please read	
Thur	1000	0/00	-		
Fri	(000)	0200	Non standard timings. Where you intend to use the exhibition of films at different times to those listed in left, please list (please read guidance note 6)		
Sat	1000	0200			
Sun	1000	0100			

Standa (please	ded music ard days and read guidar		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	V
7)				Outdoors	
Day	Start	Finish		Both	
Mon	1000	0130	Please give further details here (please read guidance	note 4)	
Tue	1000	0130			
Wed	1000	0130	State any seasonal variations for the playing of recorread guidance note 5)	rded music (ple	ase
Thur	1000	0130			
Fri	1000	0239	Non standard timings. Where you intend to use the playing of recorded music at different times to those on the left, please list (please read guidance note 6)		
Sat	1000	0230			
Sun	(000)	9130			

Standa	y of alcohol rd days and read guida	timings	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
7)	Toda garaa	noc note		Off the premises	
Day	Start	Finish		Both	
Mon	1000	0100	State any seasonal variations for the supply of alcoh guidance note 5)	ol (please read	
Tue	1000	0100			
Wed	1000	@1@0			
Thur	1000	9100	Non-standard timings. Where you intend to use the supply of alcohol at different times to those listed in left, please list (please read guidance note 6)	premises for th the column on	e the
Fri	1000	0230			
Sat	1000	0230			
Sun	1000	0100			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Hours premises are open to the public Standard days and timings (please read guidance note 7)		timings	State any seasonal variations (please read guidance note
Day	Start	Finish	
Mon	0900	0130	
Tue	0900	0130	
Wed	0900	0130	Non standard timings. Where you intend the premises public at different times from those listed in the column
Thur	9900	0130	please list (please read guidance note 6)
Fri	0900	0300	
Sat	0900	0300	
Sun	0900	0130	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

ccTV coverage of property has been upgraded to 28 recording, and premises lighting improved at street jevel.

b) The prevention of crime and disorder

to be trained on zero-telerance of chrugo policy,

c) Public safety

· Perpunsible person to ensure glossware does not leave the promises and to prevent build up of glass at bury times.

· Menagement will eschew impopensible dunks promos and engage in designated duriver pranctions esp at high risk times. free cleak from / bag-room service

d) The prevention of public nuisance

- "Display pertinent signage requesting that customers
- do not disturb residents.

 Alkus customers to wait at premises for taxis to prevent laud congregations on street

e) The protection of children from harm

- · Train staff on "challenge 23" and acceptable forms of ID.

 · Restrict showing of age-rated films townfil after

Part 5 – Signatures	(please read guidance note 11)
Ci-matuus of amulias	at (the assurant manning licence helder) on applicantly colinitan on oth

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	03
Date	25/11/16
Capacity	Director

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond	with you by e-mail, your e-mail address (optional)

Che	ecklist:	
	Please tick to indicate agre	ement
0	I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in	
	relation to the introduction of the late night levy.	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I understand that I must now advertise my application.	区
•	I have enclosed the premises licence or relevant part of it or explanation.	
•	I understand that if I do not comply with the above requirements my application will be rejected	d

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.



West Lancashire Borough Council
LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, **WEST LANCASHIRE, WN8 8EE**

Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/00006083

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION:

Junk

12 Church Street, Ormskirk, Lancashire, L39 3AN, L39 3AN

Telephone:

WHERE THE LICENCE IS TIME LIMITED THE DATES: N/A

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE:					
On & Off Sales	Recorded Music	Similar Entertainment			
Alcohol Sale/Supply	Dance performance	Live Music			
Late Night Refreshment					

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES:					
Activity	Location (if known)		Time From	Time To	
Alcohol Sale/Supply	Whole Premises	Monday	10:00	01:00	
Recorded Music Dance performance	nt	Tuesday	10:00	01:00	
Similar Entertainment		Wednesday	10:00	01:00	
Live Music		Thursday	10:00	01:00	
		Friday	10:00	01:00	
		Saturday	10:00	01:00	
		Sunday	10:00	01:00	
Late Night Refreshment	ment Whole Premises	Monday	23:00	01:00	
		Tuesday	23:00	01:00	
		Wednesday	23:00	01:00	
		Thursday	23:00	01:00	
		Friday	23:00	01:00	
		Saturday	23:00	01:00	
		Sunday	23:00	01:00	

THE OPENING HOURS OF THE PREMISES:					
Description	Days	Time From	Time To		
On & Off Sales	Monday	10:00	01:30		
	Tuesday	10:00	01:30		
	Wednesday	10:00	01:30		
	Thursday	10:00	01:30		
	Friday	10:00	01:30		
	Saturday	10:00	01:30		
	Sunday	10:00	01:30		

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES: On & Off Sales



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Licensing Act 2003

Premises Licence

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Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE:

Name: Burroughs And Boschetto Ltd

Address: 27 Granby Close

Southport PR9 9QG

Telephone:

Email: philipboschetto.gmail.com

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE):

10100703

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL:

Name: Mr Stephen Warbrick Address: Jessop House Hotel

65 Chuch Street
Tewkesbury
GL20 5RZ

Telephone:

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL:

Licence No: 11/1090/PERS Issued by: Gedling Borough Council



West Lancashire Borough Council

LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE, WEST LANCASHIRE, WN8 8EE

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Licensing Act 2003

Premises Licence

LN/000006083

ANNEX 1 - MANDATORY CONDITIONS

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

- 1. No supply of alcohol may be made under the Premises Licence
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
- 2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to
 - drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.

- 6. The responsible person shall ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2. For the purposes of the condition set out in paragraph 1
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula –

$$P = D + (DxV)$$

Where -

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 - (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

- 1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
- 3. Where

4.

- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and "film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

- 1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
- 2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
- 3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

The Mandatory Conditions on this licence are those that where in force at the time the Licence was printed, but that they are subject to amendment by Central Government. Current Mandatory Conditions can be viewed at www.gov.uk.

The premises licence holder should be warned that it is a requirement that they must comply with the Mandatory Condition in force not merely the ones contained on the licence.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

All staff who are involved in the sale of alcohol will be trained in relation to the licensing objectives so as to reduce crime and disorder, promote public safety, prevent public nuisance and promote the protection of children from harm. Said training will be documented and will made available to an authorised officer upon request.

CCTV will be installed internally at the Premises and will comply with the following criteria: -

- The system shall display on any recording the correct date and time of the recording;
- The system shall be recording at all times that the Premises is open to the public;
- Recordings shall be held for a minimum of 28 days after recording is made and will be made available for inspection to an authorised officer upon request:
- The CCTV will capture a head and shoulders image of any person who enters the premises through the main public entrance.

Appropriate signage alerting customers of the use of CCTV shall be displayed in a conspicuous position at the premises.

Notices will be displayed at public exits, in a clear and prominent position, requesting that patrons respect the needs of any local residents and leave the premises and the area quietly.

Whenever regulated entertainment is taking place, regular assessments shall be made of any noise emanating from the premises. Wherever said assessments indicate that noise is likely to cause nuisance to any local residents, remedial steps shall be taken to reduce the levels of noise.

A "Challenge 25" policy shall be in adopted and enforced at the Premises whereby any person who appears to be under the age of 25 shall be required to provide identification to prove that they are over the age of 18. The following forms of identification are acceptable as proof:

- Passport;
- A UK Photocard Driving Licence
- Official ID card issued by HM Forces or EU bearing a photograph and the date of birth of the holder;
- Any other form of identification agreed with the Police Licensing Unit.

All staff who are involved in the sale of alcohol will be trained in relation to the Challenge 25 policy upon commencement of their employment, following which they will undertake refresher training at suitable intervals. Said training will be documented and will be made available to an authorised officer under request.

An additional hour on the last Friday before Christmas Eve, Christmas Day and on the Fridays, Saturdays, Sundays and Mondays of Bank Holiday Weekends.

From the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

That the operation of the premises be undertaken by a Dedicated Premises Supervisor with the minimum of 12 months experience in control of licensed premises.

That an additional hour on the last Friday before Christmas Eve, Christmas Day and on the Fridays, Saturdays, and Mondays of Bank Holiday weekend and also from the end of permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day be granted.

That CCTV, after consultation with the Police, will be installed internally at the premises and comply with the following criteria:

- The system shall display on any recording the correct date and time of the recording
- The system shall be recording at all times that the premises is open to the public
- Recordings shall be held for a minimum of 28 days and shall be made available for inspection to any Responsible Authority upon request
- The CCTV will capture a head and shoulders image of any person entering the premises through the main public entrance
- " Appropriate signage alerting customers of the use of CCTV shall be displayed in a conspicuous position at the premises

That all staff shall be trained in relation to the Licensing Objectives and that this shall be documented and made available to any Responsible Authority upon request.

That notices shall be displayed at public exits, in a clear and prominent position, requesting that patrons respect the needs of local residents and leave the premises and the area quietly.

That when regulated entertainment takes place, regular assessments shall be made of any noise emanating from the premises. Wherever said assessments indicate that noise is likely to cause nuisance to any local residents, remedial steps shall be taken to reduce the noise level.

That a 'Challenge 25' policy shall be adopted and enforced at the premises whereby any person who appears under the age of 25 shall be required to provide identification to prove that they are over age 18. The acceptable forms of proof of identification shall be either a passport, UK Photocard Driving Licence, Official ID card issued by HM Forces or EU bearing a photograph and date of birth of the holder or any other form of identification agreed with the Police Licensing Unit.

That staff involved in the sale of alcohol will be trained in relation to the 'Challenge 25' policy and will undertake refresher training at suitable intervals. The said training will be documented and made available for any Responsible Authority upon request.

That no glasses shall be taken outside the premises at any time.

That the curtilage of the premises shall be kept clean and tidy and free from litter.

That a risk assessment be undertaken on the necessity of the employment of door supervisors and kept under continuous review.

Dated: 06 January 2017

Director Of Leisure And Wellbeing



West Lancashire Borough Council
LEISURE AND WELLBEING SERVICES, ROBERT HODGE CENTRE, STANLEY WAY, SKELMERSDALE,
WEST LANCASHIRE, WN8 8EE

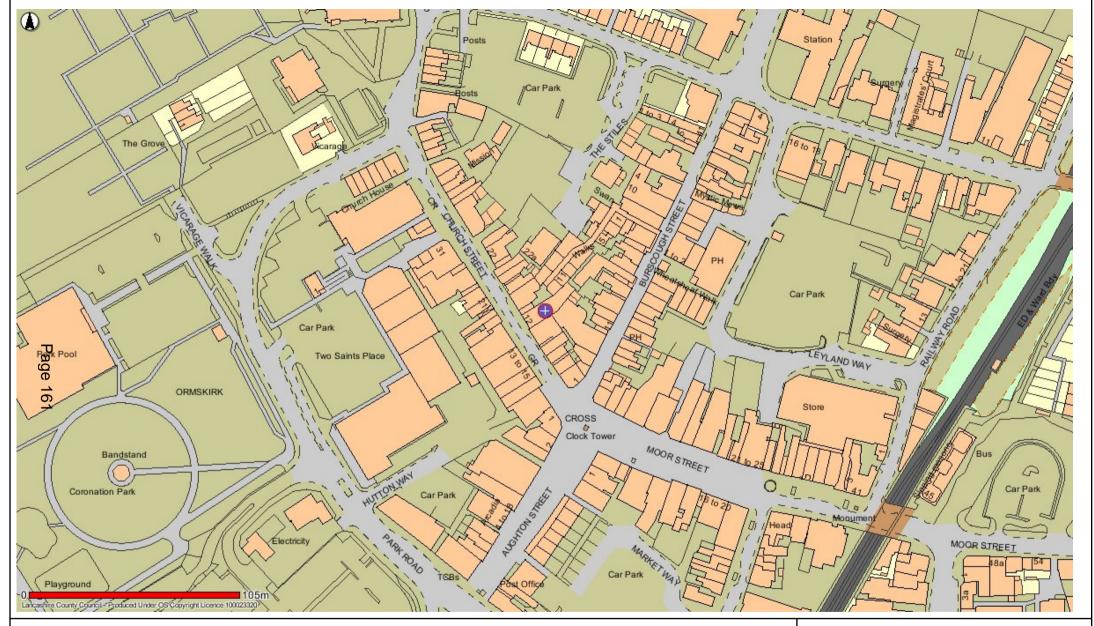
Tel: 01695 577177 Fax: 01695 585126 email: licensing.enquiries@westlancs.gov.uk

Licensing Act 2003

Premises Licence

LN/000006083

ANNEX 4 - PLANS



Junk



Date: 05/01/2017

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Licensing Unit, Preston Operating Centre, Lancaster Rd North PR1 2SA

Tel: 01772 209794

e-mail: centrallicensing@lancashire.pnn.police.uk

Licensing Officer
West Lancashire Borough Council
Robert Hodge Centre
Stanley Industrial Estate
Stanley Way
Skelmersdale
WN8 6EE

13th December 2016

Dear Sirs

Re: Application to vary a premises Licence – Junk, 12 Church Street, Ormskirk.

The police have received an application from Philip Alexander Oliver Boschetto to vary the premises licence at the above premises.

The application seeks to make a number of variations these being;

- To amend and increase the hours for provision of licensable activity/closing time at the premises
- To add the provision of films as a licensable activity
- To remove a condition from Annex 3

With regards this application I will detail below the particular aspects of the application and the police comments in relation to the proposed variations;

B Films – The applicant seeks to introduce this licensable activity onto the licence requesting the hours of 10:00 to 01:00 Sunday to Thursday. – *With regards this the police make no representations*.

There is also a request to provide this activity from 10:00 until 02:00 Friday and Saturday – With regards this the police would make representations however would seek to withdraw these representations if the hours were amended to the hours as applied for Sunday to Thursday (10:00 to 01:00)

F Recorded music – The applicant seeks to increase the terminal hour for provision of this activity on Sunday to Thursday 10:00 to 01:30, this is an increase of 30 minutes to what is currently permitted. – *With regards this the police would make no representations*

There is also a request to increase the terminal hour of this activity on a Friday and Saturday 10:00 to 02:30, this is an increase of 1 hr 30 minutes on what is currently permitted - *With regards this the police would make representations however would*

seek to withdraw these representations if the hours were amended to the hours as applied for on Sunday to Thursday (10:00 to 01:30)

J Supply of alcohol – The applicant seeks to amend the hours for the provision of this activity on a Friday and Saturday from 10:00 to 02:30, this is an increase of 1 hr 30 minutes on what is currently permitted - *With regards this the police would make representations however would seek to withdraw these representations if the hours were amended to 10:00 to 01:30 Friday and Saturday.*

L Hours premises are open to the public – The applicant seeks to amend these hours on a Sunday to Thursday from 09:00 to 01:30, this is an increase of one hour at the start of business to what is currently permitted - *With regards this the police make no representations*.

There is also a request to amend the hours on a Friday and Saturday from 09:00 to 03:00, this is an increase of one hour at the start of business and an increase of 1hr 30 minutes on what is currently permitted at the end of business - With regards this the police would make no representations to the increase in hours at the start of business, however would make representations against the terminal hours proposed. However the police would seek to withdraw these representations if the terminal hours were amended to show the premises closed at 02:00 Friday and Saturday

In relation to the representations made above the police would say that the granting of the hours as applied for would undermine the prevention of crime and disorder and public nuisance licensing objectives. The grounds for this being that not long after opening these premises operated later hours using Temporary Event Notices during Freshers week. On police visiting issues were found which caused the police concern and advice to be given to the operators.

The application also seeks to remove a condition from the licence that stipulates the DPS at these premises needs to have 12 months experience, this condition was applied to the premises in relation to the previous operators and is not relevant to the current operators. *Therefore the police make no representations in the removing of this condition.*

It is also noted that the applicant has completed the boxes under Section M which relate to the promotion of the licensing objectives. Having looked at this the police feel that these entries do not add anything new to the conditions that already exist on the licence and would therefore recommended that these be disregarded. The conditions that currently exist on the licence should be retained with the exception of the condition as mentioned above.

Yours faithfully

PS 1506 Bushell Licensing Manager

Preston Operating Centre

On behalf of the Chief Officer of Police